



# International Management Accreditation Board

Address : Level 25, One Raffles Quay North Tower, Raffles Place, Singapore 048583  
 E-mail : info@imacb.com, customersupport@imacb.com  
 Website : www.imacb.com

## Application

Accreditation of inspection bodies in accordance with DIN EN ISO/IEC 17020:2012

Inspection body named below, we apply for:

- the initial accreditation

- the extension of accreditation

- the reaccreditation

Name / Identity of the Inspection body: \_\_\_\_\_

---

Address : \_\_\_\_\_

Street : \_\_\_\_\_

Code : \_\_\_\_\_ Place : \_\_\_\_\_ PO box / Code : \_\_\_\_\_

Telephone : \_\_\_\_\_ Fax : \_\_\_\_\_ E-Mail : \_\_\_\_\_

Website : \_\_\_\_\_

Operational head : \_\_\_\_\_

Deputy head : \_\_\_\_\_

Contact person (Administration) : \_\_\_\_\_ On Desk Tel. No. : \_\_\_\_\_

Number of employed auditors : \_\_\_\_\_

Number of external auditor : \_\_\_\_\_

Legal status of the Inspection body : \_\_\_\_\_

Director of the Inspection body : \_\_\_\_\_

Address of the Director : \_\_\_\_\_

Authorized representative : \_\_\_\_\_

Does the Inspection body operate on several sites / test centres : Yes  No

Sites of the Inspection body

Street: \_\_\_\_\_ Code: \_\_\_\_\_ Place: \_\_\_\_\_

Street: \_\_\_\_\_ Code: \_\_\_\_\_ Place: \_\_\_\_\_

Street: \_\_\_\_\_ Code: \_\_\_\_\_ Place: \_\_\_\_\_

Street: \_\_\_\_\_ Code: \_\_\_\_\_ Place: \_\_\_\_\_

Org. chart : Please attach latest organisational structure of the Inspection body (include subsections / divisions as suitable)



# International Management Accreditation Board

Address : Level 25, One Raffles Quay North Tower, Raffles Place, Singapore 048583  
E-mail : info@imacb.com, customersupport@imacb.com  
Website : www.imacb.com

## Application

Accreditation of inspection bodies in accordance with DIN EN ISO/IEC 17020:2012

### Inspection fields for which accreditation is applied:


### Inspections are carried out:

- according to specific requirements (see comparison with standards and / or defined specific values)
- by a professional judgement according to general requirements

### Inspection methods applied: (Please attach list as Annex)

- standardized inspection methods
- non-standardized inspection methods (in-house method)

### General information

Is the inspection body already accredited by another accreditation body (including abroad)?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Has an application for accreditation been made to another accreditation body?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Name of the accreditation body:				
Date of application:		_____	Date of accreditation:	
Fields of inspection which are accredited or for which accreditation has been applied:				



# International Management Accreditation Board

Address : Level 25, One Raffles Quay North Tower, Raffles Place, Singapore 048583  
 E-mail : info@imacb.com, customersupport@imacb.com  
 Website : www.imacb.com

## Application

Accreditation of inspection bodies in accordance with DIN EN ISO/IEC 17020:2012

Certifications, approvals and other recognitions of the inspection body:

.....

.....

.....

.....

.....

.....

Has IMAB already sent a cost estimate to the inspection body?      Yes       No

If yes, indicate the reference number (if available):

**Staff of the inspection body in the field of applied accreditation**

	Full / Pat time staff in no.	Other Free Lance experts no.
Staff with university education	.....	.....
Staff with technical school education	.....	.....
Staff specially trained as laboratory assistants	.....	.....
Staff specially trained as technicians	.....	.....
Staff without special training	.....	.....
Staff trained in quality management	.....	.....

**Persons authorized to sign the inspection reports**

Inspection field	First name - Surname	Qualification	Work Experience (Years - Months)
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....



# International Management Accreditation Board

Address : Level 25, One Raffles Quay North Tower, Raffles Place, Singapore 048583  
E-mail : info@imacb.com, customersupport@imacb.com  
Website : www.imacb.com

## Application

Accreditation of inspection bodies in accordance with DIN EN ISO/IEC 17020:2012

### Quality system

Does the inspection body have a quality manual?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Has a person in charge been named for the quality assurance?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If yes, name and qualification:				
Does the inspection body have appropriate and sufficient equipment and apparatus to carry out its inspection services?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>



# International Management Accreditation Board

Address : Level 25, One Raffles Quay North Tower, Raffles Place, Singapore 048583  
E-mail : info@imacb.com, customersupport@imacb.com  
Website : www.imacb.com

## Application

Accreditation of inspection bodies in accordance with DIN EN ISO/IEC 17020:2012

### Questions regarding the local accreditation body:

Is there a local accreditation body?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Is the local accreditation body a signatory to the arrangement of ILAC?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Is the local accreditation body a signatory to the arrangement of IAF?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Does the local accreditation body offer the required scope?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Do you permit, ... that IMAB informs the local accreditation body about your application and the development of the accreditation process?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
... that the local accreditation body may send an observer to join the assessment?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
... that the local accreditation body may send (an) assessor/s (joint assessment for a dual accreditation)?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Considering the questions above, what are the reasons for choosing IMAB instead of the local accreditation body?				

As the applicant body, we hereby declare that we recognise and take note of the IMAB Accreditation Procedure and the IMAB Rules.

(Stamp)

.....  
Place, Date

.....  
Signature

.....  
Name in print