



International Management Accreditation Board

Address : Level 25, One Raffles Quay North Tower, Raffles Place, Singapore 048583
 E-mail : info@imacb.com, customersupport@imacb.com
 Website : www.imacb.com

Application

Accreditation of certification body for products, processes and service in accordance with ISO/IEC 17065:2012

Certification body named below, we apply for:

- the initial accreditation

- the extension of accreditation

- the reaccreditation

Name / Identity of the Certification body: _____

Address : _____

Street : _____

Code : _____ Place : _____ PO box / Code : _____

Telephone : _____ Fax : _____ E-Mail : _____

Website : _____

Operational head : _____

Deputy head : _____

Contact person (Administration) : _____ On Desk Tel. No. : _____

Number of employed auditors : _____

Number of external auditor : _____

Legal status of the Certification body : _____

Director of the Certification body : _____

Address of the Director : _____

Authorized representative : _____

Does the Certification body operate on several sites : Yes No

Sites of the Certification body

Street: _____ Code: _____ Place: _____

Street: _____ Code: _____ Place: _____

Street: _____ Code: _____ Place: _____

Street: _____ Code: _____ Place: _____

Org. chart : Please attach latest organisational structure of the Certification body (include subsections / divisions as suitable)



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Conformity evaluation in the field (product groups): List out various products :

.....
.....
.....
.....

General information

Is the Certification body already accredited by another accreditation body (including abroad)? Yes No

Has an application for accreditation been made to another accreditation body? Yes No

Name of the accreditation body:

.....

Date of application: _____ Date of accreditation: _____

Fields of Certification which are accredited or for which accreditation has been applied:

.....
.....
.....
.....

Certifications, approvals and other recognitions of the Certification body:

.....
.....
.....

Has IMAB already sent a cost estimate to the Certification body? Yes No

If yes, indicate the reference number (if available):

.....

Documented structure to safeguard impartiality

Who are the stakeholders represented in this structure (committee)?

.....
.....



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Staff of the Certification body in the field of applied accreditation

	Full / Pat time staff in no.	Other Free Lance experts no.
Staff with university education		
Staff with technical school education		
Staff specially trained as technical assessor		
Staff specially trained as technicians		
Staff without special training		
Staff trained in quality management		

Certification procedures

What are the rules and procedures of certification for the fields of conformity listed in the application? Provide documented evidence

Does the certification body have special departments, groups or technical committees responsible for determined fields of certification? Yes No

Information on the special field (name, address):

Does the certification body itself carry out tests of products in the fields of certification applied for? Yes No

Is there an accreditation of the testing laboratories of the certification body? Yes No

By which accreditation bodies?

Fields of testing:



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Does the certification body itself carry out the surveillance of products in the fields of certification applied for? Yes No

Who are the assessors for surveillance visits? Provide evidence of their Technical Competency in separate Annexure.

1. _____

2. _____

3. _____

4. _____

Which tests laboratories work for the certification body? If required, add separate annexure providing detailed information

Name / Identification	Test fields	Accredited by

In the case of non-accredited test laboratories, in which way does the certification body make sure that it complies with the requirements of the concerning international standards (e.g. ISO/IEC 17025)?

Quality system

Does the certification body have a quality manual? Yes No

Has a quality manager been appointed: Yes No

If yes, name and educational qualification: _____

To ensure the compliance with the criteria of the standard ISO / IEC 17065, are there Internal audits and repetitive checks? Yes No

Where are they documented? _____

Which arrangements are made to ensure confidentiality? _____



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Is there a procedure for handling of complaints against decisions of the certification body?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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Questions regarding the local accreditation body:

Is there a local accreditation body?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the local accreditation body a signatory to the arrangement of IAF?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the local accreditation body offer the required scope?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you permit,		
... that IMAB informs the local accreditation body about your application and the development of the accreditation process?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
... that the local accreditation body may send an observer to join the assessment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
... that the local accreditation body may send (an) assessor/s (joint assessment for a dual accreditation)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Considering the questions above, what are the reasons for choosing IMAB instead of the local accreditation body?

As the applicant body, we hereby declare that we recognise and take note of the IMAB Accreditation Procedure and the IMAB Rules.

(Stamp)

.....
 Place, Date

.....
 Signature

.....
 Name in print